SCHOOL LIBRARY SYSTEM COUNCIL & COMMUNICATION COORDINATORS
JOINT MINUTES
December 15, 2017

PRESENT
Jennifer Atkins (Valley Central); Edna Auerfeld (Greenwood Lake); Christine Banuls (Goshen); Vanessa Baron (Florida); Karen Cissel (Middletown); Lynn Daniels (Cornwall); Carolyn DiIorio (Chester); Randall Enos (RCLS); Sharon Fox (Tuxedo); Catherine Gilligan (Newburgh); Laura Lerner (Monroe-Woodbury); Dolores Lombardo (Minisink); Sheri McNair (Highland Falls); Lisa Perkowski (Port Jervis); Teri Richardson (Washingtonville); Lisa Ruyack (Pine Bush); Maggie Spicehandler (Minisink); Maureen Stalter (Marlboro); Deborah Tamulis (NYMA); Kathleen Turner (Warwick), Diana Wendell (O-U BOCES).

ABSENT
Robin Amer (Marlboro); Amy Cordisco (O-U BOCES); Tiffany Davis (Mount St. Mary College); Diane Lang (O-U BOCES); Zachary Spalding (SENYLRC).

CALL TO ORDER-WELCOME AND INTRODUCTIONS
Lynn Daniels, Chairperson, called the meeting to order at 8:30 a.m. She asked the group if there would be any additional items for today’s agenda. There were none. Catherine Gilligan was welcomed back as previously there was uncertainty regarding Newburgh’s participation.

APPROVAL OF SEPTEMBER 29, 2017 MEETING MINUTES
Copies of the previous meeting’s minutes were distributed to members for review and/or corrections if needed. Lynn Daniels asked for a motion to approve the minutes from the last Council meeting. Sheri McNair made the motion to accept. Kathleen Turner seconded the motion. All members moved to accept and the September 29, 2017 Council Meeting Minutes were approved as written with no corrections.

SLS MISSION-Diana Wendell
Diana Wendell reviewed the purpose of a mission statement. She shared possible improvements and changes, using examples from other mission statements. In the new AASL Standards, the major change is a focus on the learner. Diana Wendell proposed a new Mission for the SLS, “Improving student learning through excellence in school library programs.” Lisa Perkowski proposed a slight revision: “To improve student learning by supporting excellence in school library programs.” Diana Wendell asked for other suggestions. Please email her with any revisions.

Lisa Ruyack noted that this revised mission statement could be shared with outside people so they understand why we are here. This phrase could also be posted electronically. Lisa Perkowski proposed a link to the full statement. It was agreed that all should go back and talk to other district librarians. A google.doc could be posted for all to see. This will be voted on at the February 9th meeting.
PROPOSED EDITS TO PLAN OF SERVICE

Diana Wendell proposed two additions to the Plan of Service. She shared that Library Development encourages updates to the Plan of Service. She provided a handout to all of the By-Laws and the Plan of Service, Section 4- Goals/Results. She highlighted Section 4.1 Goals which outlines a mission to support collaboration. Librarians will reach out to their district teachers for support and collaboration. On the back of the Plan of Service handout was the proposed new Mission Statement. A vote was taken to approve these two new additions to the Plan of Service. Sheri McNair made the motion. Maureen Stalter seconded. All were in favor, and the changes will be made.

PROPOSED REVISIONS TO SLS BY-LAWS

Diana Wendell handed out to the group marked-up copies of the By-Laws of the Orange-Ulster BOCES SLS Advisory Council. Five changes were proposed:

Article III, Membership

Section 1:
The last sentence will add the word “voting” to read: “The Council shall have a least twelve voting members.”

Section 2:
A sentence will be added at the end of the paragraph as follows:
“Only school district members are voting members (exclusive of BOCES employees).

Section 3:
The last sentence shall be changed to from
…“no district or system shall have more than two representatives on the Council…” to:
…“no district or system shall have more than one representative on the Council…”

Section 7:
The first sentence will be changed to read:
“When a vacancy occurs, that district’s school librarians shall be charged with presenting candidates for the position.”

Article VII, Communications

Section 2:
The first sentence will be changed to read,
“New York State Commissioner of Education Regulations” in place of the word “Law.”

All of these changes were discussed and reviewed by the group. There was a discussion regarding could all members be Council members, then all would be voting members. These changes will be emailed to all for review, and a vote will be taken at the February 9, 2018 meeting for approval or changes.
Review of CE/Mentor Program

There will be a free Turnitin Lunch & Learn program on January 16th. All interested should sign up on MLP.

There will be a free trial for all for Carolina Science Online, a science and math streaming video. A flyer with u/n and p/w information to participate was provided. All Media Library Members (Florida, Greenwood Lake, Middletown and Tuxedo only) are able to use digital products from Carolina: Twig (grades 5 and up) and Titag and Titag Jr (K-5). These are three-minute videos; they cannot be downloaded. A flyer was made available for the January 10th webinar online from 3-4:00 p.m. with Caroline Science online trainers. Also available were flyers from Carolina Science Online: New Resource in the Orange-Ulster BOCES Media CoSer! and website information for Twig and Titag bookmarks, which were handed out to any interested.

The Mentoring Program Sharing Breakfast will be at the C.J. Hooker M.S. in Goshen from 9:00 a.m.-12:00 p.m. on January 6th. Please come! All are invited. Please bring a dish to share. There will be one more program in the spring. These workshops count for CTLE credits. Diana Wendell will post the mentor teams. Thank you to all mentor team members!

Diana Wendell provided a brochure, “Become a School Librarian,” which included sections on: What a School Librarian Does, N.Y. Degree Programs, Impact of School Librarians, The Importance of School Libraries and contact information for anyone who would like to look into this career. A discussion followed on the differences between the N.Y. degree programs. Lisa Ruyack felt there should be more student-teaching hours for the degree. Diana Wendell asked that these brochures be kept in libraries and distributed at career fairs. The BOCES website lists costs, scholarships and grants on MLS programs. Please refer anyone interested to her. Lisa Perkowski noted that due to the shortage of certified school librarians, districts are now taking certified teachers for these openings. Jobs are available! Diana Wendell will email to all for further feedback prior to printing and finalizing.

Diana Wendell passed out posters with information on a 2018 Student Research Award from the New York State Archives program at NYSED. The deadline is July 1, 2018.

NYLA Organizational Membership

The organizational membership for Orange-Ulster BOCES for NYLA is in the works. Diana Wendell has started the P.O. She provided an informational flyer to all with instructions on how to become a member, the NYLA Mission Statement, and opportunities of membership. She will email all when the membership is in place. Lisa Perkowski strongly suggested that all who plan on attending the SSL Conference to book the hotel now. You are able to cancel if needed. There will be a bus provided to take all down, coordinated by several school library systems and SLMSEN.

STEM Grant Opportunity

Sheri McNair spoke about the Orange & Rockland Electric Company STEM grants for 35 grants up to $1,000 each being offered to educators in our area (pre-K -12). Applications will be taken between January 1-March 31, 2018. She passed out a flyer with information on how to apply and noted that many of the requirements fall in line with library projects, such as makerspace and robots. A good idea to share with your administrators, and a good product for the library!

A short break was taken.
Supplemental Collections

Diana Wendell led a discussion on the new CCD-Supplemental Collections Service and webpage on the O-U BOCES website. The CCD Proposal, CCD Plan on File with NYSED and Program Memo Directions can be found there for information. There is also a Power Point presentation and recorded webinar to share with librarians in districts. Something to check: see if your building may have some funds at the end of spring which may be available for you to use for your library. A discussion on Aide-able funding followed, with Diana Wendell offering to help with any questions on this.

Courier Information

Randall Enos and Diana Wendell have been working together with RCLS administration to establish a courier system for our ILL’s. The proposed plan is to assign a drop off/pick up point at public libraries for each district, using BOCES labeled delivery bags for ILL requests filled. The RCLS courier would drop off the bags, these would be sorted and delivered, as labeled, to each public library for school librarians to pick up there. Information will follow on the website. This is one other way to increase collaboration with our public libraries, and to encourage more inter-personal relationships. Diana Wendell has a second meeting with Robert Hubsher to finalize and formally establish this.

Collaborative Meeting-Warwick H.S. on November 15, 2017

Kathleen Turner and Maggie Spicehandler enjoyed the chance to talk to public librarians at this event. One of the school librarians was able to establish a public library card for school librarians to use to borrow books from their public library. More opportunities for sharing and discussion on more collaborative ideas that work well were shared. Randall Enos noted that teens especially benefit from book clubs and other events. He mentioned the possibility of future get-togethers.

RCLS Report-Randall Enos

They have 3-4 Buses for NYLA Library Advocacy Day on February 28, 2018, which leave from Newburgh. As always, he encouraged librarians to bring students, as the legislators love to see them! More information to come, and will be sent to Diana Wendell to disseminate to all. There is a program set up to go on a tour with Randy Enos’ group or you may go on your own.

The Book Banquet will be in May, and Fall into Books is in the planning process. The featured guest author wrote a book about her experience as a refugee (How Dare the Sun Rise -Sandra Uwiringiyimana).

The RCLS Mock Book Awards will take place on the same day as the O-U BOCES Mock Books-January 22, 2018. Randy Enos provided handouts, Mock Newbery and Mock Printz Awards Discussion Lists, and Potential Caldecott Award Titles ballots for voting for the event. He explained that a committee chooses the books, then it is narrowed down to six final selections. A discussion followed about the selection process and an overall view of what was published.
**SENYLRC Report-Zachary Spalding**

No report. Zachary Spalding was not present at the meeting.

**Sharing from School Librarians**

A discussion followed with information from Maggie Spicehandler and Lisa Perkowski about the populations not served by any public library. This includes several areas of the Minisink Valley CSD. Some areas are already set up to go to Port Jervis Public Library. The Greenville Resource Center, now in a new building with donated books, is run by volunteers but has no librarian. All agreed this was a great start, and hoped it could eventually be incorporated into RCLS if the standards and requirements could be met. Diana Wendell has been working with Randy Enos and the Minisink CSD librarians to work on this initially.

Teri Richardson spoke about the high school to college transition SIG meeting at SENYLRC. Librarians need to find out what students need to do to be ready for college, and should get feedback from college librarians. This way, they could be advised on how to make these changes. Tiffany Davis and Laura Patel of SUNY Orange have offered to come into classrooms to talk to high school students. The next SIG meeting at SENYLRC will be April 26th.

Sheri McNair spoke about the Google Augmented Reality Pioneer Program for K-12 but geared more for elementary students. It is a pilot program, free, because they need input from teachers. Another idea she liked was the Breakout Boxes educational kits. Diana Wendell said BOCES will be offering these to loan, with six soon to be ordered for Media CoSer members. Laura Lerner spoke of the “Escape Room” program she set up in her library for Freshman Orientation. She found this idea on Pinterest, and included a speed-dating type set up for “book tasting,” with tables featuring books in different Lexile ranges, and a menu and wait-service for each table. It was a huge success, with 100% participation and lots of fun for the students. Many students who previously had not enjoyed reading came away excited to read their selections. Diana Wendell asked if she could get some pictures of these events to share on the website.

**Databases Galore Workshops**

Diana Wendell spoke about the afternoon workshops following the meeting. The two reps will have two separate discussions, with a secondary and an elementary workshop for each. Stacey Knibloe from Gale and Jennifer Keating from Britannica will be presenting. Both will be bringing handouts for quick reference and review.

**Wrap Up and Meeting Adjournment**

Other handouts provided for the group at this meeting included the Perma-Bound 2018 Authors and Illustrators Birthday Calendar and the Orange-Ulster BOCES PRL bookmarks.

Diana Wendell thanked all who brought a dessert to share for the Holiday Luncheon. She called for a motion to adjourn the Council Meeting. Deborah Tamulis made the motion. Carolyn DiIorio seconded. The Council passed the motion and the meeting was adjourned at 12:00 p.m.

Next Meeting: February 9, 2018

Meeting minutes were submitted by:
Gail Heaton, School Secretary